

# RESPECT Managing Behaviour outside of lessons

Giving everyone the opportunity to succeed



The Teacher Standards state that teachers should “take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school’s behaviour policy.”

All staff have a responsibility for addressing behaviour that falls below the ‘*Toynbee Expectations*’. The table below indicates the action and follow up required by staff.

|               | Pupil Action                                   | Lead Staff Member                        | Behaviour Management Techniques                                                                                                                                                                                                            | Staff Follow up                                                                                                                                                                                                                                                                                                                           |
|---------------|------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Step 1</b> | Pupil defiance                                 | Duty Staff                               | <ul style="list-style-type: none"> <li>- Consistency across all staff</li> <li>- Non confrontational approach by staff</li> <li>- Positive framing of expectations</li> </ul>                                                              | <ul style="list-style-type: none"> <li>- Duty staff to email Pupil Response with account of incident</li> <li>- GM to log on Arbor &amp; CPOMS</li> <li>- GM to lead restorative meeting with pupil and member of staff</li> </ul>                                                                                                        |
| <b>Step 2</b> | Persistent defiance emailed by staff           | Guidance Manager                         | <ul style="list-style-type: none"> <li>- Consistency across all staff</li> <li>- Non confrontational approach by staff</li> <li>- Positive framing of expectations</li> <li>- Ensure solution focused</li> </ul>                           | <ul style="list-style-type: none"> <li>- Duty staff to email Pupil Response with account of incident</li> <li>- GM to log on Arbor &amp; CPOMS</li> <li>- GM to lead restorative meeting with pupil and member of staff</li> <li>- Pastoral Detention led by GM</li> </ul>                                                                |
| <b>Step 3</b> | Ongoing persistent refusal or serious incident | Guidance Manager & Assistant Headteacher | <ul style="list-style-type: none"> <li>- Deescalate incident</li> <li>- Obtain accounts from all involved</li> <li>- Check wider context</li> <li>- Manage restorative conversations</li> <li>- Ensure solution focused outcome</li> </ul> | <ul style="list-style-type: none"> <li>- Duty staff to email Pupil Response or call 8888 with account of incident</li> <li>- GM to log on Arbor &amp; CPOMS</li> <li>- GM to lead restorative meeting</li> <li>- Senior Leader Detention</li> <li>- Inclusion</li> <li>- Pupil Passport</li> <li>- External Agency involvement</li> </ul> |
| <b>Step 4</b> | Extremely serious or unresolved issue          | SLT                                      | <ul style="list-style-type: none"> <li>- Deescalate incident / issue</li> <li>- Ensure secure evidence base</li> <li>- Obtain further external guidance</li> </ul>                                                                         | <ul style="list-style-type: none"> <li>- Duty staff to email Pupil Response or call 8888 immediately</li> <li>- Suspension</li> <li>- Direction off site</li> <li>- Alternative Provision &amp; Permanent Exclusion</li> </ul>                                                                                                            |