

Toynbee School

Year 6 Induction
2025



Welcome from the Headteacher



As Headteacher, my team and I would like to welcome you to Toynbee. Toynbee is a popular and successful school. Our vision of 'Personal Best' means that we are constantly striving for the highest standards of work and behaviour; we simply want you to be "An Incredible You"!

We are a caring and inclusive school, and have high expectations of students, staff, and parents. We pride ourselves on the importance of traditional values and the importance of academic success whilst embracing the future. Toynbee Governors work closely with us to ensure that standards are monitored and identify ways to improve

Our pupils' aspirations & dreams for their future are the central focus of our work here. We believe that only through full participation in school life can our pupils become the most incredible person they can be. We want them to thrive and develop their potential through every opportunity offered to them both within and beyond the classroom. Our pupils can enjoy exceptional teaching, friendly and respectful support alongside some of the best extra-curricular provision the County has to offer.

Our academic curriculum is traditional and there is plenty of choice for all pupils' talents to be recognised. We pride ourselves on finding flexibility for individuals' needs and whilst this is provided for across the schools' academic and extra-curricular activities, it is especially evident in our Visually Impaired Resource Centre, which supports VI pupils across Hampshire.

When pupils join Toynbee, they are put into one of four houses and it is through our House System that pupils are given the chance to earn rewards, achievement points and enter inter-house competitions, which celebrate the gifts and talents of our pupils.

We are a 'talking school' and we believe in proactive partnerships with our parents to deliver the best education. We want our parents to join us on this incredible journey of nurturing our pupils everyday school experiences into the reality of personal achievement. We are proud to be a holistic and inclusive school whilst also promoting the highest expectations of our pupils, yet we are never complacent and always consider how to improve further.

We look forward to an exciting and successful relationship over the next five years.

Mr M Longden

Latest Ofsted Highlights

**School Inspection
October 2024**



"This is a happy school. Pupils feel cared for, and they value the support and encouragement from pastoral and guidance staff."

"Pupils' personal development is a high priority for the school. The wide range of extra-curricular activities enables pupils to develop character and nurture new and existing interests."

"Behaviour is positive and there are high levels of respect between pupils, and between pupils and adults. Pupils are proud of the school's inclusive culture, where all are welcome, regardless of background or need."

"Staff share the strong belief that all pupils can succeed and flourish"

"Pupils participate enthusiastically in lessons, clearly wanting to do their best."

Senior Leadership Team



Mr M Longden
Headteacher



Mr A Kerwood
Deputy Headteacher



Mr P Lawrence
Deputy Headteacher



Mrs M Taylor
Assistant Headteacher



Mrs S Kerwood
Assistant Headteacher



Mr S Magee
Assistant Headteacher



Mr R Harrison
Director of Finance and Resources

Key Contacts



Ms A Freemantle

Guidance Manager

a.freemantle@toynbee.hants.sch.uk



Mrs E Hill

SENCO

e.hill@toynbee.hants.sch.uk



Mrs G Taylor

Manager of the Resource
for Pupils with Visual
Impairment

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The Year 7 Tutor Team

7Lk

Mr W Locke

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Miss M Stevens

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Miss K Barrow

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7Sr

Miss C Slater

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7Hi

Miss D Hill

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7Js

Miss S Jones

s.jones@toynbee.hants.sch.uk

Safeguarding



Safeguarding determines the actions that we take to keep children safe and protect them from harm in all aspects of their school life. As a school we are committed to safeguarding and promoting the welfare of all our pupils.

There is a team of staff who hold safeguarding responsibilities at Toynbee. These staff work in conjunction with the school's Guidance Managers and pastoral team to keep all pupils safe.



Mr M Longden
Deputy Designated Safeguarding Lead
Head teacher



Mr P Lawrence
Designated Safeguarding Lead
Deputy Head teacher



Mr A Kerwood
Deputy Designated Safeguarding Lead
Deputy Head teacher



Mrs M Taylor
Deputy Designated Safeguarding Lead
Assistant Head teacher



Mrs S Kerwood
Deputy Designated Safeguarding Lead
Assistant Head teacher



Mrs E Hill
Deputy Designated Safeguarding Lead
SENCO



SAFEGUARDING—KEEPING CHILDREN SAFE

Email: safeguardingteam@toynbee.hants.sch.uk

Toynbee Transition Programme

Additional Transition Visits

- Develop relationships
- Develop familiarity & confidence

2

Induction Day

- Meet key staff
- Explore school site
- Explore friendships
- Practise routines

1

3

Summer Reading Project

- Read and discuss what it is like to navigate change
- Develop independence

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Pupils' First Day

- Be a Year 7 pupil
- Develop relationships
- Follow a timetable

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Pupils' First Week

- Follow a themed curriculum
- explore core values

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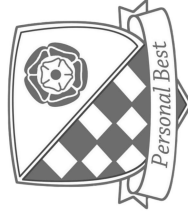
The Curriculum

- Prepare for the KS3 curriculum
- Develop core skills

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Reflect

- Talk with your child's tutor and get feedback on their transition



Toynee Expectations

Toynee Expectations



RESPECT YOU	RESPECT OTHERS	RESPECT LEARNING
Aim high and challenge yourself	Respect each other	Take responsibility for learning by always striving for your Personal Best
Take responsibility for your actions and model expected behaviours	Listen carefully and follow instructions	Respect that we are all here to learn
Be on time to school and to every lesson	Be supportive and encouraging to others	Approach learning with a growth mindset – don't give up!
Be prepared for all lessons with the correct equipment	Do not distract other pupils from their work	Be prepared to take part in class activities and discussions
Always wear the correct uniform	Be considerate of others by using respectful and inclusive language	Participate in extra-curricular activities to widen your learning experience
Be ready to learn by ensuring your mobile phone is off and away	Avoid excessive or aggressive physical contact or intimidatory behaviour towards others	Respect the learning environment in and outside of the classroom

KEEPING SAFE

Do not engage in any form of bullying, verbally abusive, sexualised or discriminatory name-calling.

Do not bring banned items into school.

Report any incidents to a member of staff straight away

Communication



Tutor



Your child's tutor is your first port of call; they can assist in answering any questions you may have about the school, and can support in resolving any difficulties your child may encounter. Your child's tutor is the person to contact regarding:

- Uniform, including any temporary exemptions
- Friendship issues within the tutor group
- Information regarding school routines
- Organisation
- General queries about school events or processes

Subject Teachers



If you have any queries about individual lessons, the curriculum, resources they might need, or home learning, please contact your child's subject teacher directly. Your child's subject teacher is the person to contact regarding:

- Information about what they are learning and how you can support
- Equipment your child may need in lessons
- Support your child may need in specific lessons
- Questions regarding Home Learning
- Questions regarding any Proud Points or Behaviour Points issued in a lesson

Please contact your child's PE teacher were there to be a reason why they are unable to take part in Physical Education.

Guidance Manager



Your child's Guidance Manager is able to coordinate support that your child might need at some point during their 5 years at the school. Please contact them if you have any concerns about your child, and they will be able to assist in ensuring they receive the appropriate level of support they might need. Your child's Guidance Manager is the person to contact regarding:

- Any concerns regarding your child's emotional wellbeing, or physical or mental health
- Issues pertaining to breaktime or lunchtime
- Significant friendship issues that they may need support with
- Any updates to family circumstances that impact on the child

You will be able to find staff email addresses from the staff directory that will be available on the school website from September. If you are unsure of who the best person is to contact, please use the following email address and we will be able to assist you: admin@toynbee.hants.sch.uk

Attendance

What should I do if my child is not 'fit' to go into school?

On each day your child is unfit to come to school, please report this absence by 8am by either:

- Logging the absence on the attendance section of the 'Arbor App'
- Emailing attendance@toynbee.hants.sch.uk



In the message you must leave your child's full name, year and tutor group and give the specific reason for absence. The information you give will be recorded on our official register.

If your child needs to leave school early, or arrive late due to a medical appointment, please make the school aware and provide evidence. Pupils **MUST** sign in and out at reception. Medical evidence will be required for any absence over seven days. Please see our attendance policy on our school website.

Please be aware that no holidays are authorised except in exceptional circumstances, and a fine will be issued. Unfortunately, this is a county policy which is out of our hands.

Pupil Welfare



Our Pupil Welfare Officer- Mrs Woodall- is able to treat minor injuries which inevitably happen from time to time.

If your child becomes unwell at school and needs to go home, you will be contacted using the telephone number provided on your data collection form. Where possible, please give the school alternative numbers along with a mobile.

We use Medical Tracker, this means that parents will receive an email notification if their child visits the medical room during the school day.

If your child has a medical condition, we will ask that you complete an Individual Health Care Plan so that we know exactly how to support your child. Pupils' medication, including inhalers, can be kept in a secure storage with arrangement with Mrs Woodall. Please contact Mrs Woodall to arrange the completion of this.

School Uniform

We firmly believe that our uniform promotes a sense of pride within Toynbee School and gives a strong and positive identity in the local community.

It is our policy that all pupils should wear school uniform when attending school, representing the school or when participating in a whole school organised event outside of normal school hours.



Uniform is compulsory and is a condition of accepting a place at Toynbee School. The full uniform policy is available on the school website. Our main supplier is Skoolkit, please contact them if you require any further assistance.



**Black blazer
with school logo
or badge**



**Grey tartan box
pleat skirt**



**Grey and black
clip on tie**



**White school
shirt**



**Black school
trousers**



**Black senior day
shorts**



**Black leather or
vinyl school
shoes**



**Black, white or
grey school
socks or black
tights**

PE Kit

- Plain Black PE Polo Shirt available from Skoolkit or plain black T-shirt
- Reversible Rugby Shirt with red band from the school's supplier, or a plain black sweatshirt. (no hoods)
- Black shorts.
- Black or white trainers. (no plimsolls)
- Long red socks or short plain white sports socks. (depending on the activity)
- Football boots (metal studs are not allowed on the synthetic pitch) and shin guards
- A gum shield

Equipment

Pupils will need a school bag that is large enough to fit in their equipment for the day.

It is recommended that pupils also bring in a refillable water bottle; there are plenty of water stations they can use to fill up their water bottles during breaktime and lunchtime.

Pupils will need a separate bag for their PE kit; pupils need to bring their PE kit in on the days that they have PE or if they are attending a club after school.

Pupils may rent a locker to keep their personal equipment in. The cost is £20 (non-refundable) and this covers the 5 academic years that your child is at Toynbee. Communication regarding this will be sent out when the lockers are ready.



Mobile Phones

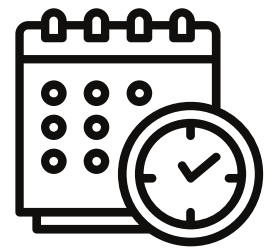


Toynbee has a 'no mobile phone' policy that mirrors the Department for Education guidance on the importance of a mobile phone free environment. When in school, pupils' mobile phones need to be turned off and in their school bags.

Pupils are not permitted to use smartwatches as a means of communication.

Headphones or Airpods are also not permitted at school.

The School Day



Year 7, 9 & 11	
0830 - 0900	Tutor Time
0900 - 1000	Lesson 1
1000 - 1100	Lesson 2
1100 - 1130	Break
1130 - 1230	Lesson 3
1230 - 1330	Lesson 4
1330 - 1400	Lunch
1400 - 1500	Lesson 5

Pupils follow a 2 week timetable, with a Week A and a Week B timetable that will alternate.

Pupils will receive a printed copy of their timetables when they join the school in September.

Pupils and parents will be able to view their timetable on the Satchel One and Arbor apps.

Home Learning

We have a Home Learning timetable in place to support pupils in managing their homework. This means that each subject has a set day on which to set their home learning, allowing you to work with your child to best organise their time.

This will be shared with parents and pupils in September, as to begin with, there will be a phased introduction to home learning:

Phase 1: From 23rd September – English, Maths and Science only

Phase 2: From 21st October – All subjects (this is the week before half term)

Homework is set via SatchelOne, further details will follow in September.

School Meals

Pupils in all year groups can buy their lunch in the school canteen or the pod.

Lunches include a selection of hot foods, sandwiches, baguettes, pasta dishes and desserts.



You will be able to add money to your child's account via Arbor. You are able to set daily limits on the account if you wish to control spending. Alternatively, your child can bring cash into school and they are able to use a machine based near Reception to load money onto their accounts.

Your child is then able to purchase food from the canteen using their fingerprint, which we will set up on their first day in September.

Pupils may also bring packed lunches to school.

Free School Meals

You can check your eligibility for free school meals, and make an application by visiting the following address:

<https://www.hants.gov.uk/educationandlearning/freeschoolmeals/juniorsecondary>

You will be told immediately if your application has been successful, and shortly afterwards you will appear on a list provided to the school by Hampshire County Council. Once we receive this notification, we will liaise with the canteen to make sure everything is set up for you.

Pupils entitled to free school lunches automatically have their account updated by the school finance team and this appears as a credit on their account.

Apps



Arbor

The Arbor parent portal or app is where you will be able to do the following:

- Add money to your child's account
- Pay for trips
- View your child's timetable
- Book parents' evening appointments
- View your child's attendance
- View your child's Proud Points and any Behaviour Points

You will receive an email that will provide you with the instructions on how to register for this.



Satchel One

Satchel One is where your child's home learning will be set.

Your child will have a log-in that will enable them to view and submit their homework, and you will also be able to log in as a parent too.

Your child will be given their login to this platform in September, at which point we will also share information with you about how to access the account.



Microsoft 365

Your child will receive their login to the school computers in September. It is this same username and password that they will be able to use to login to Office 365 from any internet browser.

This will give them access to Microsoft Word, Excel, Powerpoint and many more.

Pupils have credits to be able to print any work they wish to in the school's library.

Year 6 Induction Day

Arrival:

- 8.35am in the Sports Hall to meet their Tutor

Pupils should:

- Wear their Primary School uniform
- Bring a bag, pencil case and a water bottle, and a breaktime snack
- Bring their copies of 'Fake' by Ele Fountain

Pupils will:

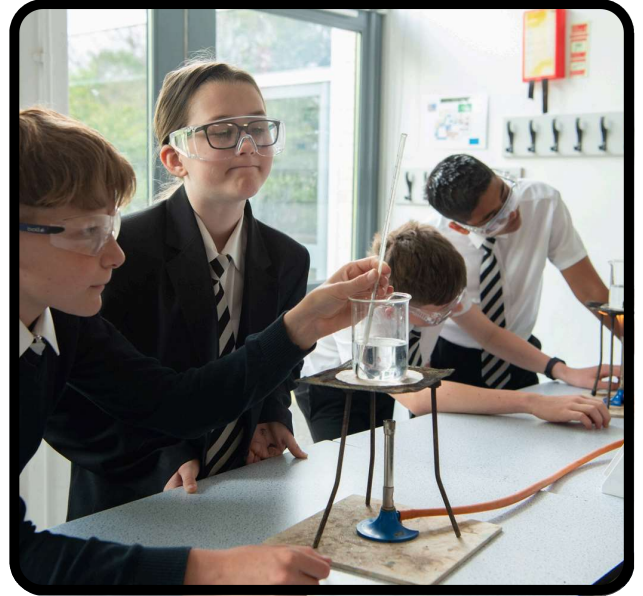
- Have a Year Group Assembly
- Spend some time getting to know their Tutor and Tutor Group
- Attend a series of lessons with their peers

Lunch

- All pupils will be provided with a packed lunch
- If you have any dietary requirements, please let Ms Freemantle know

End of the day

- Pupils will be dismissed at 2.45pm



Year 7's First Day

Thursday 4th September 2025

Arrival:

- 8.30 am in the Sports Hall to meet their Tutor

Pupils should:

- Wear their Toynbee School uniform
- Bring a pair of trainers
- Bring a bag, pencil case and a water bottle

Pupils will:

- Have a Year Group Assembly
- Continue getting to know their tutor and tutor group
- Receive their timetable
- Have their fingerprints taken

Lunch

- Lunch will operate like a normal school day. The Canteen will be available for pupils to purchase food; you will need to have loaded money onto your child's account beforehand. Alternatively, pupils can bring their own packed lunch.

End of the day:

- Pupils will be dismissed at 3.00 pm- the end of the normal school day!



Key Dates



INSET Days

- Wednesday 3rd September 2025
- Friday 3rd October 2025
- Monday 24th November 2025
- Wednesday 21st January 2026
- Wednesday 1st July 2026



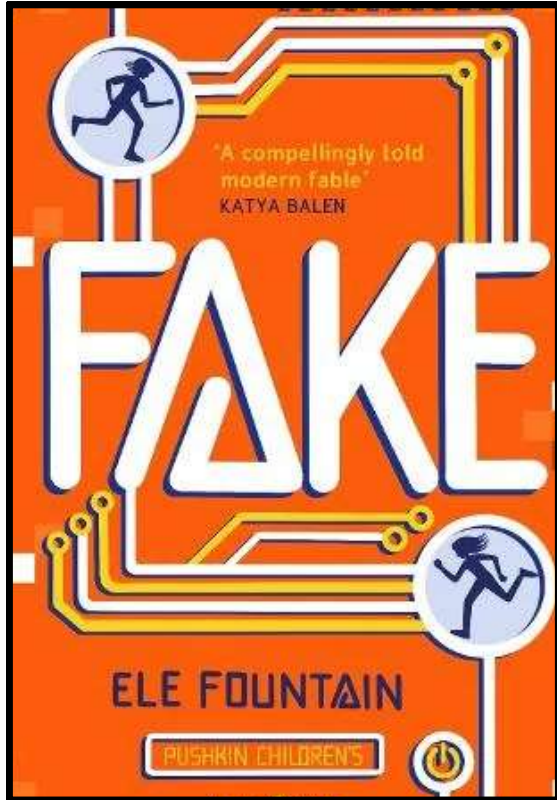
Parents' Evenings

- Year 7 Information Evening: Wednesday 17th September 2025
- Year 7 Tutor Evening: Thursday 23rd October 2025
- Year 7 Parents' Evening: Wednesday 17th June

You will receive email communication nearer the time of any school events, informing you of the content and timings for the evening.



The Summer Reading Project



To welcome your child to Toynbee School, we will be providing every child with a copy of 'Fake' by Ele Fountain, and challenging them to read this book over the summer holidays.

We hope that reading this book will not only help your child to relax and unwind, but that it will also help to prepare them for starting secondary school. This is because, like your child, the main character in the novel is starting secondary school, but with many twists along the way...

Each child will also receive a booklet to complete whilst they read the book. This can be completed in partnership with parents or friends. We hope that the booklet will encourage discussion both around the book and also around the concept of starting secondary school.

Set in a near-future dystopia, society has become almost entirely virtual after a deadly antibiotic-resistant scarlet fever outbreak. Children stay at home and "live-learn" online until age 14, so the protagonist Jess has never socialised face-to-face, until, at age fourteen, she starts boarding school in the real world...



